



# PURCHASE ORDER

**PO Number:303-0-0593**

Requisition Number:303-0-01300

**Order Date: 2/25/2020**

**Released**

**MAIL INVOICE TO AGENCY BELOW**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Parking Garage R, Warehouse  
1706 San Jacinto Blvd.  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

18004623007  
TL ABBOTT INVESTMENTS LLC  
DBA ALPHAGRAPHS  
2714 WEST AVE  
SAN ANTONIO, TX 782012238  
Vincent Barrera  
Phone:210-344-5200, Fax:210-349-0505  
[state@presto-printing.com](mailto:state@presto-printing.com)

Business Cards for:  
Kevin Hagood  
Kameron Buchanon  
Courtney Kaiser

**Description**

TSB Contract No. 966-A1  
TSB Order No. 20067036

TFC Contact:  
Jayne Stegar, (512) 463-1668

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Business cards for: Kameron Buchanon Thermography Printing - One Color, One side Quantity:1000 Color: Black Artwork: TFC Black Seal	1	(Box)1000	\$42.50	2/14/2020	4/14/2020	\$42.50

**NIGP Class:** 966**NIGP Item:** 07**Object Class:** 273**Reimbursement Type:** Not Reimbursable

Business cards for:

Courtney Kaiser

Thermography Printing - One Color, One side

Quantity:1000

Color: Black

Artwork: TFC Black Seal	1	(Box)1000	\$42.50	2/14/2020	4/14/2020	\$42.50
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**NIGP Class:** 966**NIGP Item:** 07**Object Class:** 273**Reimbursement Type:** Not Reimbursable

Business cards for:

Kevin Hagood

Thermography Printing - One Color, One side

Quantity:1000

Color: Black

Artwork: TFC Black Seal	1	(Box)1000	\$42.50	2/14/2020	4/14/2020	\$42.50
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**NIGP Class:** 966**NIGP Item:** 07**Object Class:** 273**Reimbursement Type:** Not Reimbursable**Grand Total     \$127.50**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Executive
<b>Program</b>	Security and Safety Programs
<b>Phone</b>	5124631668
<b>Org Code</b>	0104 - Security and Safety Programs
<b>Type of Purchase/PCC Code</b>	'A' Purchases as Automated Term Contracts using TxSmartBuy
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;

- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)